



IMMACULATE HEART COLLEGE

Through Mary to Jesus: "The Way, the Truth and the Life"

John 14:6

College Uniform Policy

Originally Released: August 2021

Date for Review: August 2025

Document #

SM16

Version 3.0



1. Rationale

The Immaculate Heart College namesake is our beloved Mother Mary. Under her guidance, we strive to develop classical Catholic values within our students and foster life-long learning with a vision of students achieving their God-given potential. An outward sign of belonging to this community is the wearing of the school uniform that bears the school crest and motto. The uniform of an Immaculate Heart College student is a symbol of membership of the College Community. It encourages a sense of pride in appearance and for students to develop a sense of unity and belonging.

2. Principles

The Uniform Policy is to provide clear guidance, abiding by the following principles.

1. At Immaculate Heart College the obligation of students (Years PK –12) to wear a uniform is provided for in the contract between parent and the College at the time of enrolment.
2. In cases of genuine financial hardship parents/carers may apply for assistance with the supply of uniform.
3. Should an unusual situation occur when a child is temporarily unable to wear a uniform / or part of, a note from a parent/carer must accompany the child and provided to the pastoral care teacher to be noted on SEQTA.
4. Our supplier, Lowes Ellenbrook, provides uniforms to the school community. However, some items may be available for purchase at College reception.
5. Price changes to the uniform will be governed by the uniform supplier.
6. Should changes be made to the College uniform, it will be a consultative process between the Principal, College Board, staff and P&F.
7. Final decision about changes to the school uniform rest with the Principal.
8. All students are expected to wear formal uniform at formal College events such as Mass, liturgies, and College assemblies.

General Standards and Expectations

1. Summer uniform is worn in Terms 1 and 4, winter uniform in Terms 2 and 3. The expectation is that students wear the appropriate uniform day one of each term.
2. Students are to wear the school sports uniform on the day they have Physical Education or sport activities. Sports uniform is NOT to be worn for drama, woodwork or outdoor education unless a notice has been sent to parents/carers by the classroom teacher for a specified event.
3. At all times, students are expected to be well-presented in their uniform. Uniforms are to be clean, pressed and in good condition. Shoes are to be kept polished and sport shoes kept clean.



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4. Students are expected to take pride in their personal appearance and to be neatly attired.
 - Shirts to be tucked in, shorts and skirts are to be worn sitting on the waist.
 - Uniform dresses and skirts are to be worn at or below knee length.
 - Each student is expected to be properly attired in full school uniform whilst at the College, travelling to and from the College and when representing the College at external functions and events.
5. The College follows the Cancer Foundation's recommendations that the College hat must be worn all year during recess and lunchtimes when students are not undercover.
6. If the student is unable to wear the correct uniform on a particular day, a note explaining the reason needs to be given to the class pastoral care teacher on the day.
7. A student who has not worn the correct uniform as specified in this policy will be given a verbal breach of uniform which will need to be documented in TASS and parent notified. The second infringement will be followed up by phone call to a parent/carer from the Pastoral Care teacher or Coordinator to specify a reasonable time period as to when the infringement will be addressed or else the student will be sent home. The third infringement will result in a formal meeting with the Head of School and parents.

Personal Presentation

ALL

- Uniform items are to be neat and clean.
- All appropriate buttons must be fastened.
- Shirts are to be tucked in.
- When a tie is worn, top button is to be fastened and knot pulled up to the top button.
- Uniform items are to be worn to size and design.
- Undergarments (e.g., underwear, T-shirts, bicycle or boxer shorts) should not be visible.
- Fashionable extremes in hair (length, style, braiding, unnatural colours) are not acceptable.
- Nail polish, hair, nail or eyelash extensions and/or makeup are not part of the College uniform.
- Students are to have natural, neatly trimmed, short nails that exceed no longer than 2mm past the tip of the finger. Nail polish or applications, such as acrylics, are not permitted as part of the College uniform.

Boys:

- Male students are to be clean shaven.
- Hair should be short (top, sides and back), well-styled, brushed, neat, clean and above the top of the collar.
- Hair style is to exhibit a fringe that does not sit in the eyes or require pinning back.



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- Students must ensure hair colour is of their own natural hue. Streaks or tips are allowed as long as they are of natural hues.
- Extreme hairstyles such as mullets, rat tails, undercuts, mohawks, braided or extra-long hair and fringes or any other non-conventional style cuts are considered a breach of the uniform policy.
- What is a natural hue and conventional is at the discretion of the Principal.

Girls:

- Girls' skirt/dress length must be no shorter than knee length when kneeling.
- Hair should be well-styled, brushed, neat, clean and off the face.
- Shoulder-length hair should be tied back and clipped off the face.
- Navy blue, white elastics, or natural hues of ribbons, scrunchies or plain headbands may be worn.
- Students must ensure hair colour is of their own natural hue. Hair dyed in subtle natural streaks may be permitted. As the definitions of a natural hue and subtle natural streaks can be variable, However, acceptance of these changes will be at the Principal's discretion.
- Special consideration will be given to cultural requests. This will be at the Principal's discretion.

Jewellery/Makeup:

- At the College, jewellery is not to be worn at school for safety and security reasons, with the exception of a wristwatch, a simple fine metallic neck chain with a cross or a religious medallion are acceptable. A fine chain without this Catholic symbolism is not permitted.
- Only one pair of plain (and discrete) sleepers or studs is permitted in the lower ear lobe. These hoops/sleepers should be of plain design and no bigger than 1 cm diameter.
- If previous ear piercings require a placeholder, 'çlears' may be worn to keep the holes open. No other types of earrings may be used as placeholders.
- No facial piercings permitted.
- No placeholder (clears) to be worn in facial piercings.
- Medic alert bracelets are permitted to be worn.
- Makeup and nail polish, including extensions are not to be worn. Students will be given makeup wipes or nail polish remover if a student contravenes this expectation.
- Students are to avoid drawing on hands or any body part. Students will be asked to remove the body drawings if a student contravenes this expectation.
- Any visible body tattoo is to be covered up whilst attending any college activity (on and off campus) and whilst attending classes.



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No other piercings of any kind are to be worn with the College uniform at any time. All types of rings worn on the fingers are not permitted for Work Health and Safety reasons. Any other jewellery items worn will be confiscated and labelled. Items may be collected from College Reception by parents/carers.

Parents will be notified of uniform infringements by the pastoral class teacher. Parents are expected to support the College by correcting the uniform infringement **within the week or within an agreed time frame**. Students who do not have the correct uniform may be excluded from College activities and events.



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COLLEGE UNIFORM – SUMMER (Terms 1 and Term 4)

Boys	Girls
Pre-Kindergarten to Pre-Primary	
Pre-Kindy College T-shirt (orange) or College polo shirt (light blue) for Kindergarten to Pre-Primary students Faction polo shirt College sports shorts College hat Sports shoes, with navy blue ankle/crew socks	Pre-Kindy College T-shirt (orange) or College polo shirt (light blue) for Kindergarten to Pre-Primary students Faction polo shirt College sports shorts College hat Sports shoes, with navy blue ankle/crew socks
Year 1 to Year 6	
College formal shirt, with crest College shorts College hat Black leather lace-ups or black polishable sneakers with navy blue ankle/crew socks Navy blue or black sandals (no socks)	College dress (and collar) with black or navy blue bicycle shorts College hat Black leather lace-ups or black polishable sneakers with navy blue ankle/crew socks Navy blue or black sandals (no socks)
Year 7 - 12	
College formal shirt, with crest College shorts College black leather belt College peak cap Shoes: <ul style="list-style-type: none"> • Black leather lace-ups with navy blue ankle/crew socks or • Black polishable sneakers with navy blue ankle/crew socks or • Navy blue or black sandals (no socks). 	College formal shirt or blouse, with crest College skirt with black or navy blue bicycle shorts College peak cap Shoes: <ul style="list-style-type: none"> • Black leather lace-ups with navy blue ankle/crew socks or • Black polishable sneakers with navy blue ankle/crew socks or • Navy blue or black sandals (no socks).
NOTE: All uniform items MUST be clearly labelled	



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COLLEGE UNIFORM – WINTER (Terms 2 and Term 3)

Boys	Girls
Kindergarten and Pre-Primary	
College polo shirt (light blue) Faction polo shirt College sports shorts or track pants and jacket College hat Sports shoes, with navy blue ankle/crew socks	College polo shirt (light blue) Faction polo shirt College sports shorts or track pants and jacket College hat Sports shoes, with blue ankle/crew socks
Year 1 to Year 6	
College formal shirt, with crest College tie College jumper College trousers or shorts College hat Shoes: <ul style="list-style-type: none"> • Black leather lace-ups with navy blue ankle/crew socks • Black polishable sneakers with navy blue ankle/crew socks or • Navy blue or black sandals (no socks) 	College dress (and collar) with black or navy blue bicycle shorts College hat College jumper or cardigan Shoes: <ul style="list-style-type: none"> • Black leather lace-ups with navy blue tights or ankle/crew socks • Black polishable sneakers with navy blue tights or socks or • Navy blue or black sandals (no socks)
Year 7 - 12	
College formal shirt, with crest College tie Navy blue trousers College black leather belt College peak cap College jumper or blazer for all formal occasions Shoes: <ul style="list-style-type: none"> • Black leather lace-ups with navy blue ankle/crew socks • Black polishable sneakers with navy blue ankle/crew socks or • Navy blue or black sandals (no socks) 	College formal shirt or blouse, with crest College tie College skirt with black or navy bicycle shorts College peak cap College jumper, cardigan or blazer for all formal occasions Shoes: <ul style="list-style-type: none"> • Black leather lace-ups with navy blue ankle/crew socks • Black polishable sneakers with navy blue ankle/crew socks or • Navy blue or black sandals (no socks)



Policy: College Uniform Policy

College Formal Events

During College formal events such as Mass, special liturgies, College assemblies, ALL students, both primary and secondary, are to wear the formal uniform. This includes:

Primary

Boys: College formal shirt with crest, tie (winter), trousers, college-branded V-neck jumper, and navy blue crew/ankle socks with shoes as specified in the above table. See pictures for guidance.

Girls: College dress with collar and navy tights, College-branded cardigan, and navy blue crew/ankle socks with shoes as specified in the above table. See pictures for guidance.

Secondary

Boys: College formal shirt with crest, blazer, tie (winter), trousers with belt, and blue crew/ankle socks with shoes as specified in the above table. See pictures for guidance.

Girls: Tailored College formal shirt (tucked in) or College blouse with crest. College skirt with navy tights and shoes as specified above. See pictures for guidance.

College Bags

Only the Immaculate Heart College Bags may be used, along with the excursion bag and library bag which is for carrying homework, readers, library books, student diary, and notes/letters.

Hats and Sunscreen

All students are required to have an Immaculate Heart College hat for recess, lunchtime, Physical Education classes, and any other outdoor activities during school term.

The rule: 'No hat? Play in the shade!' will apply to all students at the College. Students are expected to wear sunscreen at all times when outdoors. Though sunscreen will be available at the College, it is an expectation that parents will supply their own for their children due to specific skin sensitivities and allergies.

Uniform Changes

All uniform proposals, introductions and variations must be authorised by the College Principal. Leavers' jumpers may be worn by Year 6 and Year 12 students, as negotiated by the Year Level teacher/s, and College Principal.



3. Procedure

Uniform Referrals

In all cases, students who breach the uniform expectations of this policy, will be given a verbal warning, and receive an infringement notice through TASS with parents notified. Students who continue to digress from the Uniform Code will be referred to their relevant Head of area.

- First Referral - The uniform breach is logged in TASS and parent notified.
- Second Referral – The parent/carer is called directly to amend the uniform and provide an agreeable solution to the uniform breach in a timely manner. A further breach will result in the student being sent home until the breach is resolved. A lunchtime Restorative Time will be enacted with all actions and outcomes documented in TASS.
- Third Referral – A Student/Parent/Carer interview with the relevant Head of School is arranged and the student is to abide by suitable sanctions as agreed to at the meeting, as documented in TASS.

Uniform Difficulties

Where a student cannot comply with the Uniform and Dress Code:

- Parent/Carer will provide a note of explanation to be documented in TASS.
- Should the breaches continue without adequate explanation or prior arrangement, then a meeting with the Head of School and Parent/Carer will occur.

4. Responsibilities

All Students, Parents/Carers and Teachers have a role to play in uniform management.

Students – must be fully aware of the Uniform Code, Uniform Digression Procedure and sanctions which apply for any breach of the Uniform Code.

Parents/Carers – must be fully aware of the uniform requirement, check students at home and respond to College communications.

Staff – all College staff share co-responsibility to manage the Uniform and Dress Code.

It is the responsibility of the **Principal** to ensure:

- processes for managing and processing elective changes are carried out in accordance with this documentation; and that
- this procedure and related documentation are reviewed routinely.



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5. Related Documents

Type	Document	Doc #
Code	Student Code of Conduct	SM03

6. Review

This policy will be reviewed every two years for validity.

Version	Year of Review	Authored by:	Reviewed by:	Reason for amendments or review
0.1	June 2021	K. Knight		Draft of revised College uniform policy from an old document
1.0	August 2021	K. Knight	S. Shaw	Created formal policy to set clear guidelines for College uniform expectations.
1.1	January 2023	S. Da Luz	IHC Board	Updated language for equity and WHS and removed Appendix A. Photographs added.
2.0	December 2023	K.Knight	K.Hegarty	Revised expectations relating to length of nails, hair colour, formal uniform expectations.
3.0	December 2023	K.Hegarty	S. Da Luz	Two yearly review and changes endorsed.
4.0	January 2025	S. Da Luz	B. MacLaughlin	To update document reflecting the change from SEQTA to TASS, as well as the omission of the Uniform Pass.

Appendix A: Examples of a well-presented College Uniform

Secondary Boys



Formal winter uniform (remove hat for formal events)



Unisex formal blazer, required at all **formal** College events



Boy's winter/summer uniform

Summer uniform - no tie required



Black belt



Crew length blue socks



Secondary College cap required for all sport lessons and sun activities



Blue tie - winter uniform and all formal events



Boy's winter uniform



(no hat, no play)

Shoes are the same standard as those that are acceptable in the Primary College, however in practical areas like the workshop, Art studio, Science labs and Cooking classes etc., closed shoes are required.

Appendix A: Examples of a well-presented College Uniform

Secondary Girls



Secondary Girl's **formal** and winter uniform (remove hat for formal events)



Unisex formal blazer, required at all **formal** College events



Secondary Girl's winter uniform



Tailored College blouse

If not tailored, it must be tucked in.



College skirt (knee length)



Secondary Girl's summer uniform with tucked in shirt



Winter and formal uniform includes blue tie and blue tights



Crew length blue socks



Secondary College cap required for all sport lessons and sun activities

(no hat, no play)



Secondary Girl's cardigan and scarf optional



Shoes are the same standard as those that are acceptable in the Primary College, however in practical areas, closed shoes are required.

Appendix A: Examples of a well-presented College Uniform

Primary Boys



Primary Boy's **formal** winter uniform



Primary Boy's winter uniform



Primary Boy's summer/winter uniform. Ties required for formal events only in winter



Unisex Primary College hat required for all sport lessons and sun activities

(no hat no play)



Blue tie - winter uniform and all formal events



Crew length blue socks



Scarf optional



Acceptable ✓



Not acceptable ✗



Appendix A: Examples of a well-presented College Uniform

Primary Girls



Winter and **formal uniform** includes white tie and blue tights (remove hat for formal events)



Summer Girl's uniform



Unisex Primary College hat required for all sport lessons and sun activities

(no hat no play)



Primary Girl's cardigan and scarf optional



Acceptable ✓



Not acceptable ✗



Appendix A: Examples of a well-presented College Uniform

Sport Uniform



Interschool unisex sport uniform

IHC trackpants optional



Unisex sport carnival uniform

Faction polo: yellow, green, blue or red



Unisex sport uniform
Faction polo, yellow, green, blue or red

Sport Shoes

ACCEPTABLE



NOT ACCEPTABLE



Unisex Primary
College Hat



Unisex
Secondary
College Cap

Appendix A: Examples of a well-presented College Uniform

Pre Kindy



Unisex Pre-Kindy Shirt



Unisex IHC blue sport shorts

Sport shoes and hat, as seen in sports uniform