



IMMACULATE HEART COLLEGE

Through Mary to Jesus: "The Way, the Truth and the Life"

John 14:6

GOOD STANDING POLICY

Originally Released: October 2020

Date for Review: October 2022

Document # SM07



1. Rationale

Good Standing Days are a positive behaviour reinforcement tool, linked directly to the Behaviour Support Systems for both primary and secondary students.

A number of school procedures are established to encourage and reinforce positive student attitude, behaviour and attendance. Most students do the right thing most of the time, and they should know that their teachers recognise and appreciate this.

2. Policy Statement

Immaculate Heart College provides all students an opportunity to be their best and be rewarded for good behaviours. The Good Standing Day at the end of each semester is available to all students given specific criteria are met. Immaculate Heart College believe all students have a right to regulate and make appropriate choices, therefore students are always given a chance to commence each semester with an unblemished Good Standing record.

3. Definitions

Senior Leadership Team - means the Staff employed and in the role of a Senior Leader for a specified cohort of students (Pre Kindy – Year 2) (Year 3 – Year 6) (Year 7 – Year 9) (Year 10 – Year 12).

Good attendance – a student is to attend the College more than 80% of calendared College days to qualify for good standing days. Exceptions to this may include Principal approved absences, or absences authorised by a doctor's certificate indicated by illness.

4. Scope

This policy applies to all Primary and Secondary students attending Immaculate Heart College.

5. Responsibilities

It is the responsibility of the **Senior Leadership Team** to:

- Routinely review student cases that have reached a Level 3.
- Determine the Good Standing event each semester.

It is the responsibility of the **Deputy Principal** to:

- Provide guidance and support to the Senior Leadership Team as necessary.



It is the responsibility of the **Principal** to ensure that:

- processes for managing and processing Good Standing events are carried out in accordance with this policy and related procedures; and
- this policy and related procedures are reviewed routinely.

6. Principles

Good Standing events are organised per semester for each cohort of students. It is an event organised for students that consistently reflect positive student attitude, behaviour and attendance.

All events arranged for Good Standing Days are to be equitable for all students who attend the College.

Primary School Good Standing

1. The aim is to positively reward students who:
 - maintain good attendance (must be above 80% for the semester, or at the discretion of the Principal).
 - are compliant in terms of uniform expectations.
 - meet academic expectations re classwork (this does not mean being the best, it means trying to the best of one's ability.)
 - keep up to date with academic expectations in terms of homework and assignment work as designated by the teacher.
 - have not incurred any suspensions – either in or out of school.
 - have no more than three lunch time detentions.
 - demonstrate the virtues and ethos of the College in their everyday conduct.
2. Primary students who do not meet the criteria for attendance will be provided with a full work package for completion and allocated to a classroom to be supervised on school grounds by other nominated teaching staff.
3. All relevant teachers will have input into deciding which students attend, however the ultimate decision resides with the Principal's discretion.
4. Good Standing Day will occur in the last week of each semester; the activity and location may change each time.
5. It is important to note that the slate is cleared at the end of each semester, so a student has every opportunity to be considered for the next Good Standing Day.
6. Queries about Good Standing Days should be directed firstly to the class teacher, and then, if necessary, to the Senior Leader of the relevant year group.



Secondary Good Standing

1. The aim is to positively reward students who:
 - maintain good attendance (must be above 80% for the semester, or at the discretion of the Principal).
 - are compliant in terms of uniform expectations.
 - meet academic expectations re classwork (this does not mean being the best, it means trying to the best of one's ability).
 - keep up to date with academic expectations in terms of homework and assignment work.
 - have not incurred any suspensions – either in or out of school.
 - have had fewer than three restorative sessions.
 - demonstrate the virtues and ethos of the College in their everyday conduct.
 - do not escalate to Level 2 on the Restorative Justice plan.
 - Any students who have been given a case file for Level 2 or 3 will not be invited to attend even if over the semester they have made positive changes; however, the student will be eligible for the next Good Standing Day.
2. Secondary students not invited to attend will be accommodated at the College with direct supervision from allocated teachers.
3. Secondary students who do not receive an invitation will remain on campus with the goal of 'contributing back to the community'.
4. Students who have outstanding work will continue working on their tasks under supervision whilst others are given tasks that contribute to physical projects around the school. Where possible, students support secondary teachers in ongoing projects, provide assistance to grounds staff and maintenance or at times, provide support in the Primary classrooms.
5. All relevant teachers will have input into deciding which students attend, however the ultimate decision resides with the Principal's discretion..
6. Good Standing Day will occur in the last week of each semester (in 2021 at least); the activity and location may change each time. In the Secondary school this is determined by the Student Council based on student surveys.
7. It is important to note that the slate is cleared at the end of each semester, so a student has every opportunity to be considered for the next Good Standing Day.
8. Queries about Good Standing Days should be directed firstly to the Pastoral Care Teacher, and then, if necessary, to the Senior Secondary Leader.



7. Supporting Information

- School Education Act 1999
- School Education Regulations 2000

8. Related Documents

Type	Document	Doc #
Procedure	Secondary Behaviour Management Procedure	PR_SM01
Form	Behaviour Support CASE Monitoring	F_SM01
Procedure	Primary Pastoral Care & Behaviour Management Policy	PM_SM
Policy	Student Code of Conduct	P_SM03
Policy	Attendance Policy	P_SM05

9. Review

This policy will be reviewed two-yearly in conjunction with the Secondary and Primary Behaviour Management documentation.

Year of Review	Authored by:	Reviewed by:	Reason for amendments or review
October 2020	KK	SH/MG	Created Good Standing Policy
June 2021	KK	SS	Altered document to align with new formatting